

RIVERSPORT OUTDOOR CLASSROOM ORDER FORM



This form is for Outdoor Classroom on May 8 or 13, only. The "School Order Form" is for visits during regular operation.

GROUP INFORMATION

Date of Visit (choose one)

Thursday, May 8 Tuesday, May 13

Group Name _____

Contact _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____

Email _____

Arrival Time (required) _____

PAYMENT INFORMATION

RIVERSPORT must receive payment on or before the event date. Any payments made after the event will be subject to fees. A Purchase Order & Tax Exempt Form are required at the time the order is placed if you are paying the day of the event.

Initial that you understand the payment requirements: _____

Circle: PO/Check/Money Order PO or Check #: _____

I, the undersigned, confirm that the purchase is authorized by, and being made by, the exempt entity, with funds from the exempt entity and not by the individual. I have read and understand the THINGS TO KNOW section of this document.

Signature _____

Print Name & Title _____

TO PLACE ORDER

Send order form and Tax-Exempt Letter to groupsales@riversportokc.org

Send checks to

RIVERSPORT Group Sales
800 RIVERSPORT Drive
Oklahoma City, OK 73129

PASSES	PRICE	QUANTITY	TOTAL
OUTDOOR CLASSROOM PASS (Valid May 8 or May 13 Only)	\$20.00 per person		
PICNIC PASS (Pre-purchased meal: chicken tenders, chips, apple, cookie, drink.)	\$10.00 per person		
CARDBOARD CANOE KIT (Up to 5 students per canoe)	\$25.00 per kit	_____ kits	
DRAGON BOATING (Space is limited and demand is high. Total daily maximum capacity of 210 students. Spots will be reserved in the order they are received. Once capacity is full, we won't take any more orders.)	\$5.00 per person		
CHAPERONE PASS (1 free chaperone pass for every 15 purchased passes)	FREE		\$0.00
ORDER TOTAL			\$

THINGS TO KNOW

FOOD & DRINK Water bottles excluded, outside food and drink are not permitted at RIVERSPORT. RIVERSPORT has concessions, water refill stations, restaurant and pre-purchased Picnic Pass options. Pre-purchased Picnic Passes will be redeemable at McClendon Whitewater Center. Food and Beverage sales are final, no refunds.

PARKING All vehicles park for free at RIVERSPORT. Buses are required to enter through our west entrance, directional signage will be onsite.

PASSES & BALANCE RIVERSPORT will not issue passes to your school prior to the event. We'll hold onto your passes for you in case you need to make some adjustments to quantities at check-in. If you have no-shows, your school can either hold onto those passes and use them at a later date, or we can remove those passes from the order and adjust the balance. Final payment must be made at the time of check-in. Additional passes can be added at check-in; however, Picnic Passes cannot be added day-of.

CHECK-IN Arrive early as check-in can take some time. Check-in is located at McClendon Whitewater Center, please have your school bus park in front of the black gates. Students will remain on the bus while pass numbers are verified or adjusted and balance is paid. Once complete, we'll ask each student to exit the bus with their signed waiver in-hand to be exchanged for an activity wristband.

WAIVERS Students under the age of 18 must have a parent/guardian complete a RIVERSPORT paper waiver on their behalf. Chaperones participating in activities can sign their own waivers and must have a pass if participating. All waivers must be printed and brought to RIVERSPORT at the time of check-in.

PAYMENT We accept check, credit card or money order. We can also fulfill your order with a Purchase Order. We do require that all Schools pay in full no later than the scheduled event date.

CLOTHES & FOOTWEAR No crocs, slides or flip flops. All footwear must have ankle straps. Tennis shoes or water shoes are great! We recommend wearing quick dry clothing. Towels are not provided by RIVERSPORT.

WEATHER POLICY Our operations are 100% dependent upon the cooperation of the weather, some attractions could close on visit date due to high winds, lightning or rain. Operation days, hours and attractions subject to change with notice.